Australian Government

Department of Immigration and Citizenship

Application for a Business (Short Stay) visa

(*for a stay of up to 3 months*)

Form

456

Important – Please read this information carefully before you complete your application. Once you have completed your application we strongly advise that you keep a copy for your records.

Who should use this form?

Genuine business visitors seeking short-term entry to Australia of up to 3 months for purposes such as: official visits, to attend meetings, conferences, business negotiations, exploratory visits, undertaking training or building inspections.

- If you want to apply for a Sponsored Business Visitor (Short Stay) visa you will need to complete form 1238, and your sponsor will need to complete form 1235.

Requirements

- Your personal attributes and business background should be relevant to the nature of your proposed business in Australia;
- There should be a demonstrated need for you to be in Australia for business purposes;
- You must have adequate funds for your personal support during your stay in Australia; and
- You must not undertake work that could have an adverse impact on the employment or training opportunities of Australian citizens or Australian permanent residents.

If you are coming to Australia for one of the following purposes you are required to complete a different application form:

a tourist, to work, a religious worker, an entertainer, a medical practitioner, for medical treatment, to attend primary or secondary school, to engage in a course leading to a degree, diploma, trade certificate or formal award.

Business (Short Stay)

This is an application for a single or multiple entry visa which provides for a stay of up to 3 months on each arrival. As the travel validity date can vary, you should check the travel validity date on your visa label or visa grant letter.

An application for a Business (Short Stay) visa can only be made outside Australia.

How to apply

Applications for a Business (Short Stay) visa can be made at an Australian Embassy, High Commission or Consulate using this form.

Service Delivery Partners (SDP) provide visa application services in some countries. For more detailed information and to check if an SDP is available in your country, check the Department of Immigration and Citizenship (the department) website **www.immi.gov.au/contacts/overseas**

Application checklist

With your application you must include:

- ☐ if you require a visa label affixed to your passport you must include your passport for processing. However, if you are being evidenced at an alternate immigration overseas mission or you are able to travel label free, please include a 'certified true' copy of your passport biodata and visaed pages with this application. The passport must be valid for at least the duration of your intended visit to Australia;
- ☐ your passport or copy of relevant pages as necessary;
- ☐ the Visa Application Charge, if applicable;
- ☐ you may authorise another person to receive all written communications about your application with the department. To do this, you will need to complete Part G *Options for receiving written communications* and form 956 *Appointment of a migration agent or exempt agent or other authorised recipient*;
- ☐ details of how you want your passport returned. The department does **not** recommend return of passports by ordinary mail. Your passport can be returned by:
  - registered mail (please included a passport sized envelope with your address and sufficient postage for registered mail); or
  - ordinary mail (please included a passport sized envelope with your address and sufficient postage); or
  - courier (please check with the office where you wish to lodge your application regarding courier arrangements).

Additional documentation checklist

You should be aware that under the *Migration Act 1958,* decision-makers are not obliged to request additional information from the applicant before making a decision on a visa application. It is therefore recommended that you submit the following documentation with your application:

- ☐ evidence that there is a need for you to be in Australia for business purposes eg. a letter from your employer detailing the reasons for your visit and your proposed duties, a letter of invitation from the host organisation in Australia, an itinerary with contact details of the business parties **or** conference registration details;
- ☐ evidence that you have adequate funds for your personal support during your stay in Australia eg. bank statements, letter from your financial institution concerning your financial position **or** access to funds;
- ☐ evidence that your business background is relevant to the nature of your proposed business in Australia eg. evidence of educational qualifications, evidence of current employment position and your role during the visit, details of any previous contacts with Australian business people or organisations, documentation indicating that the company is an actively operating business (business registration certificate, annual report).

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Visa Application Charge

A fee may be payable by each passport holder. If a payment is required, the payment is generally non-refundable and it does not guarantee that your application will be approved.

To check the Visa Application Charge(VAC), see form 990i *Charges* available from the Forms section of the department's website **www.immi.gov.au/allforms/990i.htm** or check with the nearest office of the department.

Method of payment

In Australia

To make a payment, please pay by credit card, debit card, bank cheque or money order made payable to the Department of Immigration and Citizenship. Debit card and credit card are the preferred methods of payment.

Outside Australia

Before making a payment outside Australia, please check with the Australian Government office where you intend to lodge your application as to what methods of payment and currencies they can accept and to whom the payment should be made payable.

Residential address

You must provide the address of where you intend to live while your application is being dealt with. Failure to give a residential address in your application will result in your application being invalid. A post office box address will not be accepted as your residential address.

Health insurance

It is recommended that you take out health insurance for you and your family for the period of your stay in Australia. You will not be covered by Australia's national health scheme, unless you are covered by a reciprocal health care agreement.

If you are 70 years of age or over

In order to satisfy the financial requirements for these visas, you will be asked to provide evidence with your application that you have health insurance to cover your stay in Australia. More information about Australian private health insurance is available from the department's website **www.immi.gov.au/visitors/**

Vaccinations

If it is your intention to enrol your child in an Australian school or childcare centre (creche or preschool) during your visit to Australia, you are strongly recommended to carry certification of your child's vaccination status. Vaccination is recommended against polio, tetanus, measles, mumps, rubella, diphtheria, pertussis (whooping cough), haemophilus influenzae hypo (Hib), and hepatitis B. Certification may be sought at time of enrolment. **Note**: Vaccination against rubella is also recommended for women of child-bearing age.

Who can you include in this application?

You can include in this application any family members who will accompany you on your visits to Australia. Family members include spouse and unmarried dependent children.

Conditions

- You must answer all questions on this form honestly and completely. False or misleading information may lead to refusal or cancellation of your visa, or penalties while in Australia.
- Although your intended business activities may vary from one visit to another, condition 8112 (which is imposed on all 456 visas) prohibits the visa holder from undertaking any work in Australia that might otherwise be carried out by an Australian citizen or resident. Any work undertaken should be:
  - highly specialised in nature **and** not ongoing; OR
  - an emergency or urgent situation **and** not ongoing; OR
  - in Australia's interest.

  To check if any proposed work satisfies the requirements of condition 8112, you should contact the nearest office of the department.
- If you are granted a **Business (Short Stay)** visa, the **8503 – No Further Stay** condition may be applied after an assessment of your application. This condition means that the holder of the visa on which the condition is imposed will not, after entering Australia, be entitled to be granted any other visa[1], while the holder remains in Australia.

Options for receiving written communications

You may authorise another person to receive all communications, both written and electronic, about your application with the department. You will be taken to have received any documents sent to that person as if they had been sent to you.

To do this you will need to complete Part G *Options for receiving written communications* and form 956 *Appointment of a migration agent or exempt agent or other authorised recipient*. For an explanation of what a migration agent or exempt agent or authorised recipient can do please read the sections below.

To change or end the appointment of your migration agent or exempt agent or authorised recipient you must promptly advise the department in writing. You can do this by using form 956 *Appointment of a migration agent or exempt agent or other authorised recipient*.

Authorised recipient information

An authorised recipient is someone you appoint to receive written communications about your application with the department.

All written communication about your application will be sent to your authorised recipient, unless you indicate that you wish to have health and/or character information sent directly to you.

The department will communicate with the most recently appointed authorised recipient as you may only appoint one authorised recipient at any time for a particular application.

[1] Except in extremely limited circumstances which are outside your control, or to engage Australia's protection obligation under the 1951 UN conventions relating to the status of refugees.

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Migration agent information

A migration agent is someone who can:

- advise you on the visa that may best suit you;
- tell you the documents you need to submit with your application;
- help you fill in the application and submit it; and
- communicate with the department on your behalf.

If you appoint a migration agent, the department will assume that your migration agent will be your authorised recipient, unless you indicate otherwise.

Your migration agent will be the person with whom the department will discuss your application and from whom it will seek further information when required.

You are not required to use a migration agent. However, if you use a migration agent, the department encourages you to use a registered migration agent. Registered agents are bound by the Migration Agents Code of Conduct, which requires them to act professionally in their clients' lawful best interests.

Immigration assistance

A person gives immigration assistance to you if he or she uses, or claims to use, his or her knowledge or experience in migration procedure to assist you with your visa application, request for ministerial intervention, cancellation review application, sponsorship or nomination.

In Australia a person may only lawfully give immigration assistance if he or she is a registered migration agent or is exempt from being registered. Only registered migration agents may receive a fee or reward for providing immigration assistance.

If an unregistered person in Australia, who is not exempt from registration, gives you immigration assistance they are committing a criminal offence and may be prosecuted.

Migration agents in Australia

Migration agents in Australia must be registered with the Migration Agents Registration Authority (MARA) unless they are exempt from registration.

Migration agents outside Australia

Migration agents who operate outside Australia do not have to be registered. The department may give some overseas agents an ID number. This number does not mean that they are registered.

Note: Some Australian registered migration agents operate overseas.

Exempt agents

The following people do not have to be a registered migration agent in order to provide immigration assistance, but they must not charge a fee for their service:

- a close family member (spouse, child, adopted child, parent, brother or sister);
- a sponsor or nominator for this visa application;
- a member of parliament or their staff;
- an official whose duties include providing immigration assistance (eg. a Legal Aid provider);
- a member of a diplomatic mission, consular post or international organisation.

Further information on migration agents

Information on migration agents, including a list of registered migration agents, is available on the Migration Agents Registration Authority (MARA) website www.themara.com.au

You can also access information about migration agents on the department's website **www.immi.gov.au**

About the information you give in this form

The department is authorised to collect information provided on this form under Part 2 of the *Migration Act 1958* 'Control of Arrival and Presence of Non-Citizens'. The information provided will be used by the department for assessing your eligibility for a visa to travel, enter and remain in Australia and for other purposes relating to the administration of the Migration Act, for example, to assist migrants with settling in Australia, to monitor the conduct of migration agents, or for ensuring compliance with the Migration Act.

The information provided might also be disclosed to agencies who are authorised to receive information relating to adoption, border control, business skills, citizenship, education, health assessment, health insurance, health services, law enforcement, payment of pensions and benefits, taxation, review of decisions and registration of migration agents.

Relevant information about you will be disclosed to Federal, State and Territory police to assist in your location and possible detention in the event that you become an unlawful non-citizen. You will become an unlawful non-citizen if your visa ceases (by cancellation for breach of visa condition for example) or expires and you do not hold another visa authorising you to remain in Australia.

The information provided on this form, including any information on your health, will be used to assess your health for an Australian visa and may be disclosed to the relevant Commonwealth, State and Territory Health agencies and examining doctor(s).

Form 1163i *Health requirement for temporary entry to Australia* provides additional information on Australia's visa health requirements. This form is available from offices of the department or from the department's website **www.immi.gov.au/allforms/**

The collection, access, storage, use and disclosure by the department of the information you provide in the form is governed by the *Privacy Act 1988* and, in particular, by the 11 Information Privacy Principles. The information form 993i *Safeguarding your personal information*, available from offices of the department or from the department's website **www.immi.gov.au/allforms/**, gives details of agencies to which your personal information might be disclosed.

The department has authority under the *Migration Act 1958* to collect a range of personal identifiers from non-citizens, including visa applicants, in certain circumstances. For more detailed information you should read information form 1243i *Your personal identifying information*, which is available from the department's website **www.immi.gov.au/allforms/**

Continued on the next page ▶

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Consent to communicate electronically

The department may use a range of means to communicate with you. However, electronic means such as fax or e-mail will only be used if you indicate your agreement to receiving communication in this way.

To process your application the department may need to communicate with you about sensitive information, for example, health, police checks, financial viability and personal relationships. Electronic communications, unless adequately encrypted, are not secure and may be viewed by others or interfered with. If you agree to the department communicating with you by electronic means, the details you provide will only be used by the department for the purpose for which you have provided them, unless there is a legal obligation or necessity to use them for another purpose, or you have consented to use for another purpose. They will not be added to any mailing list.

The Australian Government accepts no responsibility for the security or integrity of any information sent to the department over the internet or by other electronic means.

Home page	**www.immi.gov.au**
General enquiry line	Telephone **131 881** during business hours in Australia to speak to an operator (recorded information available outside these hours). If you are outside Australia, please contact your nearest Australian mission.

Please keep these information pages for your reference

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Australian Government

Department of Immigration and Citizenship

Application for a Business (Short Stay) visa

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Form

456

1 Over what period do you wish to visit Australia?

From DAY MONTH YEAR to DAY MONTH YEAR

2 Do you intend to enter Australia on more than one occasion?

No ☐

Yes ☐ ▶ Give details

PHOTOGRAPH

Please attach 2 recent photographs of yourself

AND

each person included in your passport and travelling with you.

Part A – Your details

3 Give your details as shown in your passport

Family name

Given names

Other names you are, or have been, known by
(including name at birth, previous married names, aliases)

Name in your own language or script *(if applicable)*

4 Sex Male ☐ Female ☐

5 Date of birth DAY MONTH YEAR

If you are 70 years or over, you will be asked to undergo a health assessment and show that you have medical insurance to cover your intended stay in Australia. Please contact your nearest Australian overseas mission for further advice before lodging your application. If additional medical consultations are required, a decision on your visa application will be delayed.

6 Place of birth

Town/city

Country

7 Marital status

Married ☐ Separated ☐ Never married ☐

Engaged ☐ Divorced ☐

De facto ☐ Widowed ☐

8 Details from your passport

Passport number

Country of passport

Date of issue DAY MONTH YEAR

Date of expiry DAY MONTH YEAR

Issuing authority/ Place of issue as shown in your passport

Make sure your passport is valid for the period of stay you are applying for.

9 Details of identity card or identity number issued to you by your government *(if applicable)* eg. National identity card.
Note: If you are the holder of multiple identity numbers because you are a citizen of more than one country, you need to enter the identity number on the card from the country that you live in.

Identity number

Country of issue

10 Of which countries are you a citizen?

11 Current occupation

Continued on the next page ▶

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12 Your employment details

Are you: Employed ☐ Self-employed ☐

Employer's/business name

Address

POSTCODE

Telephone number (AREA CODE)

Position you hold

How long have you been employed by this employer/ business?

YEARS MONTHS

13 Your current residential address

Note: A post office box address is not acceptable as a residential address. Failure to give a residential address will result in your application being invalid.

POSTCODE

14 Address for correspondence

(If the same as your residential address, write 'AS ABOVE')

POSTCODE

15 Your contact numbers

Office hours (AREA CODE)

After hours or mobile/cell (AREA CODE)

16 Do you agree to the department communicating with you by fax, e-mail, or other electronic means?

No ☐

Yes ☐ ▶ Give details

Fax number (AREA CODE)

E-mail address

Part B – Business activities

17 Describe your intended principal business activity in Australia

Australian business contact

Contact person

Business name *(if applicable)*

Telephone number (AREA CODE)

Address

POSTCODE

18 Will you be in paid employment in Australia?

No ☐

Yes ☐ ▶ Provide details of your employment in Australia

Occupation

Employer's name

Contact person

Telephone number (AREA CODE)

Part C – Health

19 In the last 5 years, have you, or has any member of your family unit included in this application, visited or lived outside your country of usual residence for more than 3 consecutive months?

No ☐

Yes ☐ ▶ Give details

20 Do you, or does any member of your family unit included in this application intend entering an Australian hospital or healthcare facility (including nursing homes) for work, training, treatment or visiting?

No ☐

Yes ☐ ▶ Please provide full details.
If insufficient space, attach an additional statement.

21 Do you intend to work in an Australian preschool-aged child care centre (including preschools and creches) as an employee or trainee?

No ☐

Yes ☐ ▶ Please provide full details.
If insufficient space, attach an additional statement.

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22 Have you, or has any member of your family unit included in this application:

- ever had, or currently have, tuberculosis?
- been in close contact with a person who has, or has had, active tuberculosis?
- ever had a chest x-ray which showed an abnormality?

No ☐

Yes ☐ ▶ Please provide full details.
If insufficient space, attach an additional statement.

23 Do you intent to work as a doctor, dentist or nurse during your stay in Australia?

No ☐

Yes ☐

24 During your proposed stay in Australia, do you, or does any member of your family unit included in this application, have or expect to incur medical costs, or require treatment or medical follow up for:

- blood disorders
- cancer
- heart disease
- hepatitis B
- HIV infection, including AIDS
- kidney disease, including dialysis
- liver disease
- mental illness
- pregnancy
- respiratory disease that has required hospital admission
- any form of surgery
- any other health concerns?

No ☐

Yes ☐ ▶ Please provide full details.
If insufficient space, attach an additional statement.

25 Do you require assistance with mobility and/or care in Australia or overseas?

No ☐

Yes ☐ ▶ Give details of the care/mobility concerns that apply to you and how they are addressed.

26 Do you intend performing medical/dental/nursing procedures (eg. as a practising/trainee doctor, dentist, nurse etc.) during your stay in Australia?

No ☐

Yes ☐ ▶ Give details of medical/dental/nursing procedures you may be involved with in Australia.

Part D – Character

27 Have you, or has any member of your family unit included in this application, ever:

- been convicted of a crime or offence in any country (including any conviction which is now removed from official records)? No ☐ Yes ☐
- been charged with any offence that is currently awaiting legal action? No ☐ Yes ☐
- been acquitted of any criminal offence or other offence on the grounds of mental illness, insanity or unsoundness of mind? No ☐ Yes ☐
- been removed or deported from any country (including Australia)? No ☐ Yes ☐
- left any country to avoid being removed or deported? No ☐ Yes ☐
- been refused a visa for Australia or another country? No ☐ Yes ☐
- been excluded from or asked to leave any country (including Australia)? No ☐ Yes ☐
- committed, or been involved in the commission of war crimes or crimes against humanity or human rights? No ☐ Yes ☐
- been involved in any activities that would represent a risk to Australian national security? No ☐ Yes ☐
- had any outstanding debts to the Australian Government or any public authority in Australia? No ☐ Yes ☐
- been involved in any activity, or been convicted of any offence, relating to the illegal movement of people to any country (including Australia)? No ☐ Yes ☐
- served in a military force or state sponsored/private militia, undergone any military/paramilitary training, or been trained in weapons/explosives use (however described)? No ☐ Yes ☐

If you answered **'Yes'** to any of the above questions, provide all relevant details. *If insufficient space, attach an additional statement.*

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Part E – Accompanying family members

Family member includes your spouse and unmarried dependent children.

28 Are there any family members who are to be included in this application *(including those shown in your passport)*?

No ☐ ▶ Go to Part F

Yes ☐ ▶ Give details of accompanying family members at Question 29

29 Give details of each family member who is included in this application *(including those shown in your passport, if they are accompanying you).*

Provide details as shown in the person's passport.
Each person must sign the form where indicated below. If the person is too young to sign, the parent or guardian may sign on their behalf.
By signing, they are making the same declaration as at Part H.

Accompanying family members

1. Family name

Given names

Date of birth (DAY MONTH YEAR) Male ☐ Female ☐

Relationship to main applicant

Place of birth

Country(ies) of citizenship

Passport number

Country of passport

Date of issue (DAY MONTH YEAR)

Date of expiry (DAY MONTH YEAR)

Issuing authority/ Place of issue as shown in passport

Make sure the passport is valid for the period of stay you are applying for.

Details of identity card or identity number issued to your family member by their government *(if applicable)* eg. National identity card.
Note: If your family member is the holder of multiple identity numbers because he/she is a citizen of more than one country, you need to enter the identity number on the card from the country that your family member lives in.

Identity number

Country of issue

Signature of this person

Date (DAY MONTH YEAR)

2. Family name

Given names

Date of birth (DAY MONTH YEAR) Male ☐ Female ☐

Relationship to main applicant

Place of birth

Country(ies) of citizenship

Passport number

Country of passport

Date of issue (DAY MONTH YEAR)

Date of expiry (DAY MONTH YEAR)

Issuing authority/ Place of issue as shown in passport

Make sure the passport is valid for the period of stay you are applying for.

Details of identity card or identity number issued to your family member by their government *(if applicable)* eg. National identity card.
Note: If your family member is the holder of multiple identity numbers because he/she is a citizen of more than one country, you need to enter the identity number on the card from the country that your family member lives in.

Identity number

Country of issue

Signature of this person

Date (DAY MONTH YEAR)

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3. Family name

Given names

Date of birth (DAY MONTH YEAR) Male ☐ Female ☐

Relationship to main applicant

Place of birth

Country(ies) of citizenship

Passport number

Country of passport

Date of issue (DAY MONTH YEAR)

Date of expiry (DAY MONTH YEAR)

Issuing authority/ Place of issue as shown in passport

Make sure the passport is valid for the period of stay you are applying for.

Details of identity card or identity number issued to your family member by their government *(if applicable)* eg. National identity card.
Note: If your family member is the holder of multiple identity numbers because he/she is a citizen of more than one country, you need to enter the identity number on the card from the country that your family member lives in.

Identity number

Country of issue

Signature of this person

Date (DAY MONTH YEAR)

30 Will any of the family members listed in response to Question 29 be in paid employment or be undertaking studies while in Australia?

No ☐

Yes ☐ ▶ Provide details

Part F – Assistance with this form

31 Did you receive assistance in completing this form?

No ☐ ▶ Go to Part G

Yes ☐ ▶ Please give details of the person who assisted you

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Family name

Given names

Address

POSTCODE

Telephone number or daytime contact

	COUNTRY CODE	AREA CODE	NUMBER
Office hours	( )	( )	
Mobile phone			

32 Is the person an agent registered with the Migration Agents Registration Authority (MARA)?

No ☐

Yes ☐ ▶ Go to Part G

33 Is the person/agent in Australia?

No ☐ ▶ Go to Part G

Yes ☐

34 Did you pay the person/agent and/or give a gift for this assistance?

No ☐

Yes ☐

Part G – Options for receiving written communications

35 All written communications about this application should be sent to: *(Tick one box only)*

Myself ☐ ▶ All written communications will be sent to the address for communications that you have provided in this form.

OR

Authorised recipient ☐

OR

Migration agent ☐

OR

Agent exempt from registration ☐

▶ You must complete form 956 *Appointment of a migration agent or exempt agent or other authorised recipient* and attach it to this application form. Form 956 is available from the department's website **www.immi.gov.au**

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Part H – Declarations

36 Applicant

- *I have truthfully declared all relevant details requested of me in this application.*
- *I have adequate funds to meet all costs associated with my visit to Australia for myself and those included in this application.*
- *I will abide by the conditions of the visa.*
- *I have never had tuberculosis or any serious condition likely to endanger or be a cost to Australia (otherwise, I attach details).*
- *I have never been convicted of a crime or any offence in any country; I have not been charged with any offence that is awaiting legal action; I do not have an outstanding debt to the Australian Government or any public authority in Australia (otherwise, I attach details).*
- *I understand that the effect of the 8503 visa condition is that it will not be possible for me to apply to remain in Australia beyond the authorised period of stay of my visa I agree to having this condition included on any visa issued to me as a result of this application.*
- *I acknowledge that I understand that if the 8503 visa condition is imposed on my visa, it will be indicated on the visa label, or in documents given to me by the department about the grant of my visa, by the condition code '8503' and by the short description 'No Further Stay'.*
- *I acknowledge that this means that the 8503 condition has been imposed on my visa, that I am required to depart Australia before the end of the period of stay authorised by my visa and that I understand the restriction that condition 8503 places on me.*
- *In any part of this form which has been completed with the assistance of another person, I declare that the information as set down is true and correct and has been included with my full knowledge, consent and understanding.*
- *If granted a visa, I will advise the overseas mission should my circumstances change prior to my travel to Australia.*

Signature of applicant

Date DAY MONTH YEAR

37 Parent/guardian

Where the applicant is under 18 years of age, I am not aware of any reason why the applicant should not travel to Australia *(the custody/access rights of another person are not affected).*

Signature of parent/ guardian

Date DAY MONTH YEAR

We strongly advise that you keep a copy of your application and all attachments for your records.

Part I – Payment details

38 How will you pay your application charge?

If applying **in Australia**, debit card or credit card are the preferred methods of payment. Debit cards cannot be used for applications lodged by mail. If paying by bank cheque or money order please make payable to the Department of Immigration and Citizenship.

If applying **outside Australia**, please check with the Australian Government office where you intend to lodge your application as to what methods of payment and currencies they can accept and to whom the payment should be made payable.

Bank cheque ☐

Money order ☐

Debit card ☐ ▶ Cannot be used for applications lodged by mail

Credit card ☐ ▶ Give details below

Payment by *(tick one box)*

MasterCard ☐ Diners Club ☐

American Express ☐ JCB ☐

Visa ☐

Australian Dollars

AUD

Credit card number

Expiry date MONTH / YEAR

Cardholder's name

Telephone number COUNTRY CODE ( ) AREA CODE ( ) NUMBER

Address

POSTCODE

Signature of cardholder

Credit card information will be used for charge paying purposes only.

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