



CHICAGO

Visa Requirements ISRAEL

Required Documents Checklist

ALL TRAVELERS must include the following documents in your package to G3:

- Your original valid signed passport. It must have two blank visa pages facing each other and more than six months before expiry.
- Non-US citizens must provide a copy of their Alien Registration Card (A.R.C.) or U.S. Visa and original I-94.
- One completed and signed visa application form (see attached).
- Two passport-style (2"x2") photographs taken within the last 6 months, on photo paper and with a plain white background.
- Copy of flight itinerary.
- Proof of health insurance valid in Israel.
- Copy of hotel reservation or certificate of accomodation.
- Copy of a recent bank statement. Account numbers may be blacked out for privacy; do not obscure any other information.

BUSINESS and FLIGHT CREW TRAVELERS must also include:

- A business letter from their U.S. company. This letter must explain the purpose of the trip and provide a financial guarantee. It must be on letterhead and signed by a representative of the company other than the applicant. A sample is attached.

TOURIST TRAVELERS must also include:

- Proof of employment: a letter from their employer stating that the traveler will return to work after the trip to Israel.

NOTES:

U.S. Citizens do not require visas to Israel for trips of less than 90 days.

Some visa applicants may be required to appear in person at the consulate. You will be notified if an appearance is requested.

Send all required documents and the completed Traveler Information form to G3 using a service with tracking such as FedEx or UPS.

Applicable Fees

Embassy Fees for Visa Processing

Visa Type	10 Business Days	20 Business Days	30 Business Days
Tourist	\$60.00	\$34.00	\$17.00
Business	\$60.00	\$34.00	\$17.00
Flight Crew	\$60.00	\$34.00	\$17.00

G3 Processing Fees

Visa Type	10 Business Days	20 Business Days	30 Business Days
Tourist	\$65.00	\$55.00	\$50.00
Business	\$75.00	\$60.00	\$50.00
Flight Crew	\$75.00	\$60.00	\$50.00



Concierge Level Service Requested
An additional service fee of \$50 per visa will apply.

Visa Order Form

GF 59@

Traveler Information

1. Traveler Name _____
 Date of Birth _____

2. Traveler Name _____
 Date of Birth _____

Travel Details

Date of US Departure: _____

I must have my passport no later than: _____

Other visas or passport services requested:

Shipping and Contact Information

This must be a physical address for FedEx delivery; no P.O. Boxes.

Contact Name: _____

Company Name: _____

Street Address: _____

Apt. /Suite: _____

City: _____

State: _____ Zip Code: _____

Home Phone: _____

Office Phone: _____

Mobile Phone: _____

Contact Email: _____
Please provide an email address so we may send you shipping and status updates.

Return Shipping

Passports will be returned via Federal Express.

Select One:

<input type="checkbox"/> 3 Business Day Delivery	\$16.00
<input type="checkbox"/> Standard Overnight Delivery	\$25.00
<input type="checkbox"/> 8 AM Delivery**	\$80.00
<input type="checkbox"/> Saturday Delivery**	\$40.00
<input type="checkbox"/> Same Day Delivery**	Please Call
<input type="checkbox"/> International Delivery**	Please Call

***These services may not be available for all delivery locations.*

Concierge Level Service

Check here to select Concierge Level Service

- G3's exclusive Concierge Level Service includes:
- Dedicated Concierge Level Staff handling your visa request.
 - Document review via email before you send in your request.
 - Creation of online visa applications (as applicable).
 - Personal telephone call confirming package receipt in G3's office.
 - Personal telephone calls confirming visa completion and delivery details.
 - Tracking of return delivery and follow-up to ensure satisfaction.
 - Creation of FedEx airbills for inbound packages to G3 (shipping fees apply).
 - Upgrade of FedEx return delivery from Standard to Priority Overnight.
 - Emergency Concierge Services and Lost Passport Support.
 - Dedicated Concierge email and emergency page number.

An additional fee of \$50.00 per visa will apply to Concierge Level Service requests. Please see the "About G3 Visas" page on www.g3visas.com for a description of G3's standard service offering.

Send This Form and All Required Documents To:

G3 Chicago: 312.704.8472 Phone
 800.830.8472 Toll Free
 312.704.8150 Fax
chicago@g3visas.com

Attn: Visa Department
 11 East Adams
 Suite 1605
 Chicago, IL 60603

www.g3visas.com

G3 Visas & Passports, Inc. acts on the behalf of the client, and cannot be held liable for the services rendered by U.S. Government agencies, Post Offices, Travel Agents or other entities in connection with visa/passport processing. G3 disclaims any liability for delays or loss of passports as may occur through above services or by any delivery service. Damage compensation is not available.

Payment Information

Please see the attached visa requirements sheet for applicable embassy and G3 processing fees.

Select Payment Type:

Credit Card Check (company or certified)

Approved Billing Terms

Billing, P.O., Project or Reference Code # _____

Total Fees from Visa Requirement Sheet:

	Fee	x # of Travelers	=	Total
Embassy Fee	_____	x _____	=	_____
G3 Processing Fee	_____	x _____	=	_____
Concierge Level Service (Optional)	_____	x _____	=	_____
Shipping Fee	_____		=	_____
			Subtotal:	_____
			Add 5% fee for credit card processing:	_____
			Total Payment Enclosed:	_____

For Payment Via Credit Card:

American Express, Discover, MasterCard and Visa only

Name as it appears on card: _____

Account Number: _____

Expiration Date: _____ Billing Zip Code: _____

Security Code: _____
(Discover, MasterCard or Visa: 3 digit code on back of card; American Express: 4 digit code on front of card.)

Cardholder Signature: _____



טופס 1/ק - בקשה למתן אשרת כניסה לישראל
Application for entry visa to Israel

Instructions for completing
application form:

הוראות למילוי הטופס:

- | | |
|---|--|
| <p>1. Please attach a recent photograph.</p> <p>2. If application is not for the purpose of visit, specify reasons and supply documentation.</p> <p>3. Please fill in following details in Hebrew or English.</p> | <p>1. נא לצרף תמונה שצולמה לאחרונה.</p> <p>2. אם מדובר בכניסה לישראל שאינה למטרת ביקור נא לצרף מכתב הסבר ומסמכים.</p> <p>3. נא למלא את הפרטים הבאים בעברית או באנגלית.</p> |
|---|--|

שמות קודמים Previous family name	שם האם Mother's name	שם האב Father's name	שם פרטי Given name	שם משפחה Family name

אזרחות קודמת Previous nationality	אזרחות נוכחית Present nationality	משלה יד Occupation	תאריך לידה Date of birth	מקום לידה Place of birth

<input type="checkbox"/> Passport <input type="checkbox"/> Laissez passer		<input type="checkbox"/> דרכון <input type="checkbox"/> תעודת מעבר		מצב משפחתי Family status		
בתוקף עד valid until	ניתן בתאריך Issued on	ניתן ע"י Issued at	מספר number	<input type="checkbox"/> נשוי/אה <input type="checkbox"/> אלמן/נה	<input type="checkbox"/> רווק/ה <input type="checkbox"/> גרושה/ה	בעברית
				<input type="checkbox"/> married <input type="checkbox"/> widowed	<input type="checkbox"/> single <input type="checkbox"/> divorced	In English
אם ברשותך תעודת מעבר שהוצאה ע"י מדינת ישיבתך הקבועה, אנא ציין אם הוענקה לך אשרת חוזר ומה תוקפה. If you hold a Laissez-Passer issued by the State of your permanent residence, state whether you have a return visa and indicate its validity.				מטרת הכניסה לישראל Purpose of entry into Israel		

	permanent address abroad		המען הקבוע בחו"ל
מספר הטלפון telephone no.	הרחוב ומספר הבית Street and house no.	העיר City	הארץ Country

ארצות מעבר Countries of transit	זמן השהות המשוער Approximate duration of stay	תאריך ומקום הכניסה המשוער לישראל Anticipated date and place of entry to Israel	הכתובת בישראל Address in Israel

לפי איזה סוג רישיון ישיבה (ביקור/ארעי/תושב/עולה/עבודה) Category of residence permit (visitor, temporary resident, resident, immigrant, work)	תאריכי שהיות קודמות בישראל Dates of previous stays in Israel		

פרטים של הנכללים בבקשה particulars of dependants included in the application

בן/בת הזוג spouse

תאריך הלידה Date of birth	מקום לידה place of birth	שם האב father's name	שם נעורים maiden name	שם פרטי given name	שם המשפחה family name

ילדים עד גיל 18 Children under the age of 18

תאריך הלידה Date of birth	מקום הלידה Place of birth	שם פרטי Given name	
			.1
			.2
			.3

קרובים/מכרים בישראל Relation/references in Israel

כתובת address	יחס הקרבה relationship	שם Name	
			.1

			2.

הצהרה declaration

אני מצהיר שהפרטים שנמסרו לעיל נכונים ונמסרו בהכרה שהם מהווים יסוד לדיון בבקשתי. כמו כן, אני מצהיר בזה שלא עברתי עבירה פלילית. לא פעלתי נגד העם היהודי ובטחון מדינת ישראל. לא חליתי במחלה העלולה לסכן את בריאות הציבור. לא קיים נגדי צו מעצר שיפוטי ואינני מבוקש על ידי המשטרה של מדינה כלשהי.

אני מצהיר/ה בזאת שלא קיים כנגדי צו הרחקה ולא סירוב כניסה לארץ, ידוע לי שבמידה ויש כנגדי מניעה כאמור, תמנע ממני אפשרות להיכנס לישראל ואחזור למדינה ממנה הגעתי.

ידוע לי כי אין בקבלת האשרה משום ביטול סמכות משרד הפנים בישראל, לסרב כניסתי לתחומי מדינת ישראל, באם יסתבר שהאשרה התקבלה על סמך פרטים כוזבים.

I declare that the particulars contained in this application are correct and have been made in awareness of the fact that they are to serve as basis for the consideration of my application. I also declare that I have not committed any criminal offence or any act directed against the Jewish people or the security of the state of Israel and that I am not affected with any illness which might endanger public health. There is no judicial warrant against me and I am not wanted by the police of any country.

I hereby declare that I have not been issued with a restraining order. Furthermore, I have not been denied entry into Israel. I am aware that if a preventive order of this kind has been issued against me, I will be denied entry into Israel, and will be sent back to my country of origin.

I am also aware that the receipt of a visa does not in any way invalidate the right of the Israel Ministry of the Interior to deny my entry into the territory of the State of Israel, if it becomes clear that the visa was issued on the basis of false information.

Applicant's signature _____ חתימת המבקש _____ date _____ תאריך _____ place _____ המקום _____



Declaration

I hereby declare that I have not been issued with a restraining order.

Furthermore, I have not been denied entry into Israel. I am aware that if a preventive order of this kind has been issued against me, I will be denied entry into Israel, and will be sent back to my country of origin.

I am also aware that the receipt of a visa does not, in any way, invalidate the right of the Israel Ministry of the Interior to deny my entry into the territory of the State of Israel, if it becomes clear that the visa was issued on the basis of false information.

Undersigned:

Sample Business Letter from U.S. Company

*****Please print your business letter on company stationery*****

June 1, 2011

Consulate General of (*Country you are traveling to*)

Consular Section

Dear Visa Officer,

Jeremy Simmons (*Insert your name*), Vice President (*Insert your position*), International Public Policy, East Coast Promotions, Inc. (*Insert the name of your company*) is planning a business trip to (*Country you are traveling to*) on Monday, August 3 through August 17 (*Dates of your trip*). During this trip he has scheduled meetings to discuss the sale and distribution of our products.

His agenda is to meet and discuss business with Mr. Hank Hartford (*Insert Name of Contact*) at:

Overseas Company Name

Street Address

City, Country Zip code

Telephone number

(It is important to indicate which company and individual you are going to visit.)

East Coast Promotions, Inc. (*Insert Company Name*) will assume all financial responsibility for any debts incurred by Jeremy Simmons while traveling on business in (*Country you are traveling to*).

He requests that you issue a (*insert type and duration of visa*) visa. I appreciate your attention to this matter.

Sincerely,

Barry G. Hart (*Please have someone other than the applicant sign this letter.*)

Senior Vice President

East Coast Promotions, Inc.

Sample Business Letter For Flight Crew

*****Please print your business letter on company stationery*****

June 15, 2011

Consulate General of (*Country you are traveling to*)
Consular Section

To Whom It May Concern:

Please be advised that the below listed individuals are applying for **Flight Crew** visas. Financial responsibility for all expenses incurred by these individuals during their stay in (*country*) is the complete and total responsibility of (*name of your flight department*)

Pilots: Primary Captain(s):
 Backup(s):

First Officer Primary:
 Backup:

Flight Attendant Primary:

Date of Arrival #1: July 13, 2009 Date of Arrival #2 (*if applicable*)

Airport of Arrival: *City*

Aircraft/Flight: N506AB

Date of Departure #1: July 20, 2009 Date of Departure #2 (*if applicable*)

Airport of Departure: *City*

Aircraft/Flight: N506AB

Reason for Travel: Transporting executives

We appreciate all efforts and courtesies you may extend to us in order that they may receive their visas as soon as possible. We thank you for your attention to this matter. If you have any questions, please feel free to give me a call directly at (*contact number*).

Best Regards,

(*Signature here, must be signed by someone other than the applicants*)

Title