



WASHINGTON, DC

# Visa Requirements MOLDOVA

## Required Documents Checklist

**ALL TRAVELERS must include the following documents in your package to G3:**

- Your original valid signed passport. It must have two blank visa pages facing each other and more than six months before expiry.
- Non-US citizens must provide a copy of their Alien Registration Card (A.R.C.) or U.S. Visa and original I-94.
- One completed and signed visa application form (see attached).
- One passport-style (2"x2") photograph taken within the last 6 months, on photo paper and with a plain white background.
- An official letter of invitation issued by the Ministry of Internal Affairs of the Republic of Moldova.
- Copy of flight itinerary.

**BUSINESS and FLIGHT CREW TRAVELERS must also include:**

- A business letter from their U.S. company. This letter must explain the purpose of the trip and provide a financial guarantee. It must be on letterhead and signed by a representative of the company other than the applicant. A sample is attached.

**NOTES:**

Citizens of the United States, Canada, the European Union and Japan do not require visas to enter Moldova for trips of less than 90 days.

For visa requests requiring 24 Hour processing, G3 must receive all paperwork no later than 8:30 AM. Please send documents via FedEx or UPS with no signature required.

Send all required documents and the completed Traveler Information form to G3 using a service with tracking such as FedEx or UPS.

## Applicable Fees

### Embassy Fees for Visa Processing

Visa Type	24 Hours	5 Business Days	7 Business Days
Single Entry, Valid 1 Month	\$65.00	\$45.00	\$45.00
Double Entry, Valid 1 Month	\$85.00	\$55.00	\$55.00
Multiple Entry, Valid 1 Month	\$115.00	\$75.00	\$75.00
Multiple Entry, Valid 2 Months	\$155.00	\$105.00	\$105.00
Multiple Entry, Valid 3 Months	\$185.00	\$125.00	\$125.00
Multiple Entry, Valid 6 Months	\$245.00	\$165.00	\$165.00
Multiple Entry, Valid 1 Year	\$305.00	\$205.00	\$205.00

### G3 Processing Fees

Visa Type	24 Hours	5 Business Days	7 Business Days
Tourist or Transit	\$100.00	\$70.00	\$60.00
Business	\$110.00	\$80.00	\$65.00
Flight Crew	\$110.00	\$80.00	\$65.00



**Concierge Level Service Requested**  
*An additional service fee of \$50 per visa will apply.*

# Visa Order Form MOLDOVA

## Traveler Information

1. Traveler Name \_\_\_\_\_  
 Date of Birth \_\_\_\_\_

2. Traveler Name \_\_\_\_\_  
 Date of Birth \_\_\_\_\_

## Travel Details

Date of US Departure: \_\_\_\_\_  
 I must have my passport no later than: \_\_\_\_\_

Other visas or passport services requested:  
 \_\_\_\_\_

## Shipping and Contact Information

*This must be a physical address for FedEx delivery; no P.O. Boxes.*

Contact Name: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 Apt. /Suite: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_  
 Office Phone: \_\_\_\_\_  
 Mobile Phone: \_\_\_\_\_  
 Contact Email: \_\_\_\_\_  
*Please provide an email address so we may send you shipping and status updates.*

## Return Shipping

*Passports will be returned via Federal Express.*

**Select One:**

<input type="checkbox"/> 3 Business Day Delivery	\$16.00
<input type="checkbox"/> Standard Overnight Delivery	\$25.00
<input type="checkbox"/> 8 AM Delivery**	\$80.00
<input type="checkbox"/> Saturday Delivery**	\$40.00
<input type="checkbox"/> Same Day Delivery**	Please Call
<input type="checkbox"/> International Delivery**	Please Call

*\*\*These services may not be available for all delivery locations.*

## Concierge Level Service

Check here to select Concierge Level Service

G3's exclusive Concierge Level Service includes:

- Dedicated Concierge Level Staff handling your visa request.
- Document review via email before you send in your request.
- Creation of online visa applications (as applicable).
- Personal telephone call confirming package receipt in G3's office.
- Personal telephone calls confirming visa completion and delivery details.
- Tracking of return delivery and follow-up to ensure satisfaction.
- Creation of FedEx airbills for inbound packages to G3 (shipping fees apply).
- Upgrade of FedEx return delivery from Standard to Priority Overnight.
- Emergency Concierge Services and Lost Passport Support.
- Dedicated Concierge email and emergency page number.

*An additional fee of \$50.00 per visa will apply to Concierge Level Service requests. Please see the "About G3 Visas" page on [www.g3visas.com](http://www.g3visas.com) for a description of G3's standard service offering.*

## Send This Form and All Required Documents To:

**G3 Washington, DC:**                      **Attn: Visa Department**  
 703.276.8472 Phone                      3300 N Fairfax Drive  
 888.883.8472 Toll Free                      Suite 220  
 703.524.3374 Fax                              Arlington, VA 22201  
[info@g3visas.com](mailto:info@g3visas.com)

[www.g3visas.com](http://www.g3visas.com)

G3 Visas & Passports, Inc. acts on the behalf of the client, and cannot be held liable for the services rendered by U.S. Government agencies, Post Offices, Travel Agents or other entities in connection with visa/passport processing. G3 disclaims any liability for delays or loss of passports as may occur through above services or by any delivery service. Damage compensation is not available.

## Payment Information

Please see the attached visa requirements sheet for applicable embassy and G3 processing fees.

**Select Payment Type:**

Credit Card                       Check (company or certified)  
 Approved Billing Terms

Billing, P.O., Project or Reference Code # \_\_\_\_\_

### Total Fees from Visa Requirement Sheet:

	Fee	x # of Travelers	Total
Embassy Fee	_____	x _____	= _____
G3 Processing Fee	_____	x _____	= _____
Concierge Level Service (Optional)	_____	x _____	= _____
Shipping Fee	_____		= _____
Subtotal:			_____
Add 5% fee for credit card processing:			_____
<b>Total Payment Enclosed:</b>			_____

### For Payment Via Credit Card:

*American Express, Discover, MasterCard and Visa only*

Name as it appears on card: \_\_\_\_\_  
 Account Number: \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_  
 Security Code: \_\_\_\_\_  
(Discover, MasterCard or Visa: 3 digit code on back of card; American Express: 4 digit code on front of card.)

Cardholder Signature: \_\_\_\_\_

REPUBLICA  
MOLDOVA



Fotografie  
Photo  
Photographie  
Lichtbild

**SOLICITARE DE VIZĂ / VISA APPLICATION / DEMANDE DE VISA / VISUMSANTRAG**

A COMPLETA CU MAJUSCULE / TO BE FILLED IN BLOCK LETTERS / COMPLETER EN MAJUSCULES / IN BLOCKSCHRIFT AUSFÜLLEN

**I. DATE PERSONALE / PERSONAL DATA / DONNEES PERSONNELLES / ANGABEN ZUR PERSON**

Numele / Surname Nom / Familienname	Prenumele / Given name Prénom / Vorname
Cetățenia / Citizenship Nationalité / Staatsangehörigkeit	Sexul / Sex Sexe / Geschlecht <input type="checkbox"/> masculin / male <input type="checkbox"/> feminin / female masculin / männlich <input type="checkbox"/> feminin / weiblich
Data nașterii / Date of birth Date de naissance / Geburtsdatum	Locul nașterii / Place of birth Lieu de naissance / Geburtsort
Profesia / Occupation Profession / Beruf	Patron / Employer Employeur / Arbeitsgeber
Numele persoanelor incluse în pașaport care vă însoțesc Names of persons included in your passport, if accompanying you Indiquer les personnes incluses dans votre passeport qui voyage avec vous Namen der mitreisenden, im selben Reisepaß eingetragenen Personen	
Adresa permanentă / Permanent address Adresse permanent / Ständiger Wohnsitz	

**II. DOCUMENT DE CĂLĂTORIE / TRAVEL DOCUMENT / DOCUMENT DE VOYAGE / REISEDOKUMENT**

Tipul pașaportului / Type of passport Type du passeport / Art des Passes	Numărul / Number Numéro / Nummer
Eliberat de / Issued by Délivré par / Ausstellungsbehörde	Locul eliberării / Place of issue Lieu de délivrance / Ausstellungsart
Data eliberării / Date of issue Délivré le / Ausstellungsdatum	Valabil pînă la / Valid until Valable jusqu'au / Gültig bis

**III. DATE DESPRE VIZĂ / APPLICATION DATA / DONNEES DE LA DEMANDE / ANGABEN ZUM VISUM**

De la / From Solicite du / Vom	Pînă la / Until Jusqu'au / Bis	Tipul vizei / Type of visa / Type de visa / Art des Visums
Numărul de călătorii / Number of entries Nombre d'entrées / Anzahl der Einreisen	<input type="checkbox"/> una / one une / eine <input type="checkbox"/> două / two deux / zwei <input type="checkbox"/> multiple/multiple multiple/mehrere	<input type="checkbox"/> diplomatică / diplomatic / diplomatique / diplomatisches <input type="checkbox"/> turistică / tourist touristique / touristisches
Durata sejurului / Duration of stay Durée de séjour / Aufenthaltsdauer	zile / days jours / Tagen	<input type="checkbox"/> de serviciu / business de service / dienstliches <input type="checkbox"/> tranzit / transit transit / transit
Scopul vizitei / Purpose of visit Motif du séjour / Reisezweck		<input type="checkbox"/> simplă / private simple / einfaches
Invitat de / Invited by Invité par / Eingeladen von		
Adresa de sejur / Address during stay Adresse de séjour / Adresse des Aufenhaltes		
Statul de destinație după sejur în Republica Moldova / Country of destination after stay in the Republic of Moldova Pays de destination après séjour en République de Moldavie / Zielstaat nach dem Aufenthalt in der Republik Moldau		

**IV. DECLARAȚIE / DECLARATION / DECLARATION / ERKLÄRUNG**

Declar că informația expusă mai sus este completă și corectă. Îmi este cunoscut că posesia vizei este doar una din condițiile pentru intrarea pe teritoriul Republicii Moldova. În caz de refuz de intrare nu voi pretinde la despăgubiri. Îmi asum obligația de a părăsi teritoriul Republicii Moldova pînă la expirarea valabilității vizei. Sunt informat, că timp de 3 zile lucrătoare din momentul trecerii frontierei sunt obligat să mă înregistrez la organele teritoriale ale Departamentului Tehnologii Informaționale.

I declare that the above information is complete and correct. I understand that possession of a visa is only one of the prerequisites for entry into the territory of the Republic of Moldova. If entry is refused I will not claim compensation. I undertake to leave the territory of the Republic of Moldova upon expiry of visa. I have been informed, that during 3 working days after the entry on the border of the Republic of Moldova, I have to register of the territorial offices of the Department of Technology Information.

Je déclare que l'information ci-dessus est complète et correcte. J'ai appris que la possession d'un visa ne constitue qu'une des conditions permettant l'entrée sur le territoire de la République de Moldavie. En cas de refus d'entrée, je ne réclamerai pas la compensation. Je m'engage à quitter le territoire de la République de Moldavie sur l'échéance du visa. Je suis informé(e) que dans un terme de trois jours suivant la date de l'arrivée en République de Moldavie je suis obligé(e) de m'enregistrer auprès d'un bureau territorial du Département de Technologie Informatique.

Ich erkläre, dass die oben genannten Angaben vollständig und richtig sind. Er ist mir bekannt, dass der Besitz eines Visums nur eine von der Voraussetzungen für die Einreise in das Gebiet der Republik Moldau ist. Im Fall der Zurückweisung darf ich keinen Schadenersatz beanspruchen. Ich wurde informiert, daß ich verpflichtet bin mich im Laufe von 3 Arbeitstagen vom Zeitfeekht des Grenzeiberganges bei den territorialen Behörden der Abteeleing feer Informationstechnologien anzumelden. ca

Data / Date  
Date / Datum

Semnătura / Signature  
Signature / Unterschrift

# Sample Business Letter from U.S. Company

\*\*\*\*\*Please print your business letter on company stationery\*\*\*\*\*

June 1, 2011

Consulate General of (*Country you are traveling to*)

Consular Section

Dear Visa Officer,

Jeremy Simmons (*Insert your name*), Vice President (*Insert your position*), International Public Policy, East Coast Promotions, Inc. (*Insert the name of your company*) is planning a business trip to (*Country you are traveling to*) on Monday, August 3 through August 17 (*Dates of your trip*). During this trip he has scheduled meetings to discuss the sale and distribution of our products.

His agenda is to meet and discuss business with Mr. Hank Hartford (*Insert Name of Contact*) at:

Overseas Company Name

Street Address

City, Country Zip code

Telephone number

*(It is important to indicate which company and individual you are going to visit.)*

East Coast Promotions, Inc. (*Insert Company Name*) will assume all financial responsibility for any debts incurred by Jeremy Simmons while traveling on business in (*Country you are traveling to*).

He requests that you issue a (*insert type and duration of visa*) visa. I appreciate your attention to this matter.

Sincerely,

Barry G. Hart (*Please have someone other than the applicant sign this letter.*)

Senior Vice President

East Coast Promotions, Inc.

# Sample Business Letter For Flight Crew

\*\*\*\*\*Please print your business letter on company stationery\*\*\*\*\*

June 15, 2011

Consulate General of (*Country you are traveling to*)  
Consular Section

To Whom It May Concern:

Please be advised that the below listed individuals are applying for **Flight Crew** visas. Financial responsibility for all expenses incurred by these individuals during their stay in (*country*) is the complete and total responsibility of (*name of your flight department*)

Pilots: Primary Captain(s):  
Backup(s):

First Officer Primary:  
Backup:

Flight Attendant Primary:

**Date of Arrival #1:** July 13, 2009 Date of Arrival #2 (*if applicable*)

Airport of Arrival: *City*

Aircraft/Flight: N506AB

**Date of Departure #1:** July 20, 2009 Date of Departure #2 (*if applicable*)

Airport of Departure: *City*

Aircraft/Flight: N506AB

Reason for Travel: Transporting executives

We appreciate all efforts and courtesies you may extend to us in order that they may receive their visas as soon as possible. We thank you for your attention to this matter. If you have any questions, please feel free to give me a call directly at (*contact number*).

Best Regards,

(*Signature here, must be signed by someone other than the applicants*)

Title